



BELMONT FIRE & SANITATION DISTRICT COMMISSION MEETING

Minutes

Regular Scheduled Meeting

March 2, 2023

06:00 p.m.

701 Fork Shoals Road – Commissioners Board Room

Commission Board Members

Kenneth B. Clark, Chairman
Jeffrey A. Bagwell, Treasurer
James W. Merrill, Secretary
Robert L. Cass, Commissioner
Kenneth E. Shirley, Commissioner

Pursuant to the Freedom of Information Act, notice of this meeting date, time, place, and agenda was posted online. and on the bulletin board located at Belmont Fire Departments headquarters, 701 Fork Shoals Road.

Commission Board Members Present

Jeffrey A. Bagwell
Kenneth E. Shirley
James Merrill
Kenneth B. Clark

Commission Board Members Absent

Robert Cass

Staff Present

Anthony C. Segars, Fire Chief
Jamie Bullock, Administrative Assistant

Guest Present

None

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Item (1) Meeting Called to Order Chairman Kenneth Clark
Item (2) Bi-Monthly Invoices

Action: Bi-Monthly invoices signed/ Checks Signed

Item (3) Approval of Minutes

a. February 16, 2023-Regular Scheduled Meeting

Action: With no amendments or corrections Chairman Clark called for the February 16, 2023, Minutes to stand approved as presented.

OLD BUSINESS

Item (4) Update on LV Training Center building

a. Commissioner Bagwell: The shelter needs to be squared on one side. The side out of square will be jacked and braced into square then we will attach the metal. This will keep the shelter square.

Action: Commissioner Bagwell will jack and brace the side into square and attach the metal siding to keep the structure square.

Item (5) Website

a. Chief Segars: The site should be functional in the coming week.

Action: The board accepted this information.

NEW BUSINESS

Item (6) 48/96 Shift Rotation

a. Chief Segars: The members inquired about going to a 48/96 shift rotation. Chief will be looking into the pros and cons.

Action: The Board accepted this information.

Item (7): Reminders

- a. Next Regular Scheduled Meeting is March 16, 2023, at 18:00 Hours.
- b. GCSPD Meeting April 20, 2023, at 19:00 hours at Belmont Fire Dept.
- c. Ethics Forms due on March 31, 2023

Action: The board accepted this information

Item (8): Commissioner Clark asked if a Commissioner, Admin and or Chief Segars had any more comments.

- a. Chief Segars: Lisa Carter from Spartan Tec recommended a purchase of a new laptop for Chief Segars. The current laptop's software is out of date and will not work with the new software Spartan Tec is running on our system.

Action: Chief ordered an HP laptop with the correct specs needed for the new software.

Item (9) Adjournment

- a. With no other business Chairman Clark called for a motion to adjourn.

Action: A motion was made by Commissioner Bagwell to adjourn, and seconded by Commissioner Shirley, all members agreed (4,0) we stand adjourned at 18:27.

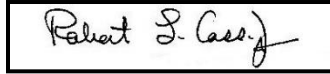
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Respectfully Submitted

Attest



*Jamie Bullock
Assistant Administrator*



*Robert Cass
Commissioner*

Chairman's Approval



*Kenneth Clark
Commission Chairman*