



**BELMONT FIRE & SANITATION DISTRICT COMMISSION MEETING**

Minutes

Regular Scheduled Meeting

August 10, 2023

06:00 p.m.

701 Fork Shoals Road – Commissioners Board Room

Commission Board Members

Kenneth B. Clark, Chairman  
Jeffrey A. Bagwell, Treasurer  
James W. Merrill, Secretary  
Robert L. Cass, Commissioner  
Kenneth E. Shirley, Commissioner

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***Pursuant to the Freedom of Information Act, notice of this meeting date, time, place, and agenda was posted online. and on the bulletin board located at Belmont Fire Departments headquarters, 701 Fork Shoals Road.***

Commission Board Members Present

Jeffrey A. Bagwell  
Kenneth E. Shirley  
Robert L. Cass  
James Merrill  
Kenneth B. Clark

Commission Board Members Absent

None

Staff Present

Anthony C. Segars, Fire Chief

Guest Present

None

Item (1) Meeting Called to Order Chairman Kenneth Clark

Item (2) Reviewed Monthly Invoices

Action: Information

*Item (3) Approval of Minutes*

- a. June 29, 2023-Regular Scheduled Meeting

Action: With no amendments or corrections Chairman Clark called for the minutes to stand approved as presented.

**OLD BUSINESS**

*Item (4) Update on Remodel/Repurpose of Dayroom and Dining Area*

Chief Segars presented the only written quote for the cabinet addition to the kitchen, dining area. The quote was from True Fit Cabinets. True Fit Cabinets was the company that did all the original cabinets when the station was built. The attached quote was for \$7,890.00.

At this time Chairman Clark presented his recusal form for this item, and

Action: Vice Chairman Bagwell called for a motion on the item on the table. A motion was made by Mr. Cass, to go ahead with the work, awarding the job to true fit cabinets, the motion was seconded by Mr. Shirley, with all members present in agreement, the motion passed 4-0 with (1) recusal.

*Item (5) 55<sup>th</sup> Anniversary Open House*

- a. Chief Segars presented the dates that would work for the 55<sup>th</sup> Anniversary open house.

Action: After discussion, the board agreed upon Saturday, October 14, 2023. The open house will run from 11:00 am to 03:00 pm.

**NEW BUSINESS**

*Item (6) 9-11 Stair Climb*

- a. Chief Segars advised that the department would again have a team in the 9-11 Memorial Stair Climb on September 9, 2023. Chief urged the board members to come out and be a part of a great team building event. Chief advised we would serve a meal afterwards at the station.

Action: The board accepted this information

*Item (7) Amended 2023 Meeting Schedule*

- a. Chief Segars presented the amended meeting schedule for the remainder of 2023. This change is needed due to the board electing to meet on a regularly on the 2<sup>nd</sup> Thursday of each month.

Action: Commissioner Cass made a motion to accept the new meeting schedule, seconded by Mr. Merrill, with all board members in agreement, the motion passed 5-0.

*Item (8): Part-Time Salaries*

- a. Chief Segars presented the part-time hourly wage assessment, and the new competitive wage chart.
- b. Action: Commissioner Shirley made a motion to accept the new part-time pay chart, seconded by Mr. Bagwell, with all members present in agreement the motion passed 5-0.

*Item (9): Community Risk Reduction Events*

- a. Chief Segars advised the Department would be out on the weekends in September and October completing Community Risk Reduction Outreach. This will consist of handing out literature, changing smoke detectors, and general fire safety issues.
- b. Action: The board accepted this information

*Item (10): 55<sup>th</sup> Anniversary Commemorative Challenge Coin*

- a. Chief Segars advised he had ordered the 55<sup>th</sup> Anniversary Coin, and including the rendition of the coin in the commissioner packets.
- b. Action: The board accepted this information

*Item (11): Annexation Issues*

- a. Chief Segars advised that several business owners had called and advised that the city was actively pursuing them to come into the city limits. Chief Segars advised it may be a good idea to host a community meeting regarding annexation in the coming months.
- b. Chief Segars also advised that creating a handout may be advantageous in the future as well.
- c. Action: The board accepted this information and agreed that we need to remain proactive in this endeavor.

*Item (12): SC Special Purpose District Education and Training Conference*

- d. Chief Segars advised he had placed registration forms for the conference in the commissioner packets. Chief recommended the District sponsor the event, as we have in the past at the Silver Sponsor Level.
- e. Action: Chairman Cass made a motion to sponsor at the Silver Level, seconded by Mr. Shirley, with all members present in agreement, the motion passed 5-0.

*Item (13): Commissioner Clark asked all Commissioners present if there were any other questions or comments.*

- a. Commissioner Shirley requested Chief Segars to bring information on replacing the Chiefs Vehicle to the next meeting.

*Item (14) Adjournment*

- a. With no other business Chairman Clark called for a motion to adjourn.

Action: A motion was made by Commissioner Merrill to adjourn, and seconded by Mr. Cass, With all board members in agreement, the motion passed (5-0).

*Minutes August 10, 2023*

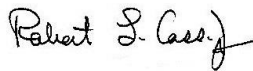
*Respectfully Submitted*

*Attest*

*Chairman's Approval*



*Anthony C. Segars  
Fire Chief*



*Robert Cass  
Commissioner*



*Kenneth Clark  
Commission Chairman*