



BELMONT FIRE & SANITATION DISTRICT COMMISSION MEETING

Minutes

Special Called Meeting

January 23, 2024

6:00 PM

701 Fork Shoals Road – Commissioners Board Room

Commission Board Members

Kenneth B. Clark, Chairman
Jeffrey A. Bagwell, Treasurer
James W. Merrill, Secretary
Robert L. Cass, Commissioner
Kenneth E. Shirley, Commissioner

Pursuant to the Freedom of Information Act, notice of this meeting date, time, place, and agenda was posted on the district's website, (www.belmontfd.com) and on the bulletin board of the Belmont Fire Departments Headquarters Station at 701 Fork Shoals Road, Greenville South Carolina 29605-5831.

Commission Board Members Present

Jeffrey A. Bagwell
Kenneth E. Shirley
Robert L. Cass
Kenneth B. Clark

Commission Board Members Absent

James Merrill

Staff Present

Anthony C. Segars, Fire Chief

Guest Present

Matt Phillips, Phillips CPA Firm
Jill Vales, Count on Us Comptrollers

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Item (1) Meeting Called to Order @ 18:00 Chairman Jeffrey A. Bagwell

Item (2) Chairman Bagwell introduced all special guests.

Item (3) Purpose of the Special Called Meeting

Chairman Bagwell discussed the meeting agenda.

- (a) The reason for the special called meeting is the presentation of the 2022/2023 Fiscal Year Budget Audit review. This item is of extreme importance, and the board wanted to have ample time to review and discuss the audit.
- (b) Update on Financing for Quint Project.
- (c) Update on Administrative Assistant Search.

Item (4) 2022/2023 Audit

- (a) Matt Phillips went over the audit in detail, and answered questions presented by board members and staff. Mr. Phillips advised that the district had received an Unmodified Opinion, (Which is the best Opinion We could receive.) Phillips CPA had provided three bound copies, and an electronic copy of the audit.

Item (5) Executive Session

- a. Chief Segars advised the board there was a need to go into Executive Session to discuss a contractual issue, and a personnel issue. A motion was made by Mr. Shirley, and seconded by Mr. Cass to go into Executive Session, with all members present in favor of the motion, the motion passed (4-0).
- b. A motion was made by Mr. Shirley, and seconded by Mr. Cass to come out of Executive Session, with all members present in favor of the motion, the motion passed (4-0).

Action: Chief Segars advised Andrea Jackson had been offered the position of Administrative Assistant/Bookkeeper, and Andrea had accepted the position.

Item (6) Reminders

- a. Greenville County Association of SPD's meeting is January 25, 2024, (07:00 pm) @ The Piedmont Community Center.
- b. Our Next Regular Scheduled Commissioners Meeting is February 8, 2024.

Item (13): Chairman Bagwell asked all Commissioners and Staff if there were any other questions or comments.

- a. Commissioner Shirley inquired on the Chief's vehicle search. Chief Segars advised that under the State Contract, Tahoe's and Trucks are not expected to be available until late Summer, and that is still with limited options. Chief Segars asked to be able to approach dealers that have a Fleet Service, and to buy the vehicle through GM's Bid Assistance.

Action: Mr. Shirley made a motion to purchase the vehicle of choice through bid assist, the motion was seconded by Mr. Cass with all members in agreement, the motion passed (5-0)

Item (14) Adjournment

- a. With no other business Chairman Bagwell called for a motion to adjourn.

Action: Motion

A motion was made by Commissioner Cass to adjourn, and seconded by Commissioner Shirley, all members agreed (4,0) we stand adjourned at 19:50.

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Respectfully Submitted



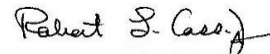
*Chief Anthony C. Segars
Assistant Administrator*

Approved



*Jeffrey A. Bagwell
Commission Chairman*

Attest



*Robert L. Cass Jr.
Commission Treasurer*

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