



BELMONT FIRE & SANITATION DISTRICT COMMISSION MEETING

Minutes

Regular Scheduled Meeting

August 14, 2025

06:00 p.m.

701 Fork Shoals Road - Commissioners Board Room

Commission Board Members

Jeffrey A. Bagwell, Chairman
James W. Merrill, Commissioner
Robert L. Cass, Treasurer
Kenneth E. Shirley, Commissioner
Kenneth B. Clark, Secretary

Pursuant to the Freedom of Information Act, notice of this meeting date, time, place, and agenda was posted online and on the bulletin board located at Belmont Fire Departments headquarters, 701 Fork Shoals Road.

Commission Board Members Present

Jeffrey A. Bagwell
Kenneth E. Shirley
Robert L. Cass
Kenneth B. Clark
James Merrill

Commission Board Members Absent

Staff Present

Anthony Segars, Chief
Andrea Jackson, Administrative Assistant

Belmont Fire Department and Sanitation District
Regular Schedule Meeting

Item (1) Meeting Called to Order
Chairman Bagwell

Item (2) Public Notification Pursuant of Freedom Act
Posted for public view August 13, 2025.

Item (3) Recognition of Guest
Guest Present: Lynn Ballard

Item (4) Approval of Minutes
a. June 5th, 2025, Regular Scheduled Meeting
b. June 5th, 2025, Regular Scheduled Public Hearing

Action: With no amendments or corrections Chairman Bagwell called for the June 5th, 2025, regular scheduled public hearing and the June 5th, 2025, regular schedule meeting minutes to stand approved as presented.

Item (5) Pay Bi- Monthly Invoices

Action: Bi-Monthly invoices and checks signed.

Item (6) Executive Session
a. Personnel Issues (none)
b. Legal Matters (Yes)
c. Contractual Issues (none)

Action: none.

Item (7) Fire Chief Report
a. Community Connect is published for residents and business of Belmont Fire District to register.
b. We have Community Connect postcards, yard signs, flyers, and magnets to distribute to our residents.
c. We have retained new legal counsel, Pope Flynn.
d. FEMA Cat Z admin project has been obligated for Hurricane Helene.

Action: The board accepted this information.

OLD BUSINESS

Item (1) Forestry Skid Grant

- a. We have completed all tasks on the grant portal to receive funds for the forestry skid grant.
- b. We have found a local supplier who will custom build this skid to accommodate our dodge pick up truck to meet the required grant specifications.
- c. We will need to place Chief 13 truck into inventory to replace the dodge pick up truck needed for our Forestry Unit.
- d. We will need to replace Chief 13 vehicle.
- e. The price of a new replacement truck or SUV has been challenging to find while being district budget conscious and efficient. South Carolina Government website for purchasing new vehicles had the following general price points to replace Chief 13 truck:
 - I. New trucks are about \$75,000.00 no matter the brand and this is without any features.
 - II. New SUV's are about \$70,000.00 no matter the brand and this is without any features.
 - III. We found a BMW X1 new for the attached quote of \$40,830.00.

Action: A motion was made by Cass to place Chief 13 truck into service inventory and purchase the quoted 2025 BMW X1 for \$40,830.00, seconded by Shirley.

Item (2) NFPA Physicals

- a. We have changed our NFPA Physicals vendor from North Greenville Fitness to SiteMed.
- b. There will be a two-phase test with a date of November 12th, 2025 and December 1st, 2025.

Action: The board accepted this information.

Item (3) SCSPD Conference

- a. The 2025 SCSPD Conference is October 15th- October 18th.
- b. Andrea has emailed your conference packet and all details related to the conference.

Action: The board accepted this information.

Item (4) Any other old business

a. none.

NEW BUSINESS

Item (1): Commercial Washer and Dryer

- a. Due to the number of loads washed per day, we need a commercial washer and dryer.
- b. We currently use a stackable residential washer and dryer.
- c. We received the attached quote from Southeastern Laundry Equipment Services for a commercial grade washer and dryer.

Action: A motion was made by Merrill to purchase the quoted commercial washer and dryer in the amount of \$3,824.15, seconded by Cass.

Item (2): 9/11 Stair Climb

- a. The annual 9/11 Stair Climb will be held on Saturday September 6, 2025 at Fluor Field.

Action: The board accepted this information.

Item (3): Past and Present Members

- a. Jerry Cobb, Sr., Past Career FF & Commissioner has been diagnosed with Dementia and is now living at Springfield Assisted Living Facility in Newberry.
- b. Wilton Fowler, Past Commissioner; his spouse Joan, passed away on July 11th, 2025, after a short battle with cancer. Our department sent our condolences and flowers to Mr. Fowler.
- c. Our Commissioner Erik Shirley, his father-in-law passed away August 7, 2025. Our department sent condolences and a donation to the St. Jude's Children's Hospital in his honor.

Action: The board accepted this information.

Item (4): Any other New Business

- a. Shift Officers have come to Chief and want to have a career staff family meal, all together. Chief would like to take the career staff, their spouses, commissioners and their spouses to Ruth Chris for a family meal on September 9th, 2025.

Action: A motion was made by Cass to make reservations for 32 staff members and

family to have a family meal, seconded by Clark.

Item (5): Adjournment

With no other business Chairman Bagwell called for a motion to adjourn.

Action: A motion was made by Secretary Clark to adjourn, and seconded by Commissioner Cass, all members agreed we stand adjourned at 18:51.

Minutes August 14th, 2025

Respectfully Submitted

Andrea Jackson
Assistant Administrator

Attest



Kenneth B. Clark
Secretary

Chairman's Approval



Jeffrey A. Bagwell