



BELMONT FIRE & SANITATION DISTRICT COMMISSION MEETING

Minutes

Regular Scheduled Meeting

October 9, 2025

06:00 p.m.

701 Fork Shoals Road - Commissioners Board Room

Commission Board Members

Jeffrey A. Bagwell, Chairman

James W. Merrill, Commissioner

Robert L. Cass, Treasurer

Kenneth E. Shirley, Commissioner

Kenneth B. Clark, Secretary

Pursuant to the Freedom of Information Act, notice of this meeting date, time, place, and agenda was posted online and on the bulletin board located at Belmont Fire Departments headquarters, 701 Fork Shoals Road.

Commission Board Members Present

Jeffrey A. Bagwell

Kenneth E. Shirley

Robert L. Cass

Kenneth B. Clark

James Merrill

Commission Board Members Absent

Staff Present

Anthony Segars, Chief

Andrea Jackson, Administrative Assistant

Belmont Fire Department and Sanitation District
Regular Schedule Meeting

Item (1) Meeting Called to Order
Chairman Bagwell

Item (2) Public Notification Pursuant of Freedom Act
Posted for public view October 8, 2025.

Item (3) Recognition of Guest
Guest Present: Lynn Ballard
Guest Present: Ellen Clement

Item (4) Approval of Minutes
a. September 9th, 2025, Regular Scheduled Meeting

Action: With no amendments or corrections Chairman Bagwell called for the September 9th, 2025, regular schedule meeting minutes to stand approved as presented.

Item (5) Pay Bi- Monthly Invoices

Action: Bi-Monthly invoices and checks signed.

Item (6) Executive Session
a. Personnel Issues (none)
b. Legal Matters (none)
c. Contractual Issues (none)

Action: none.

Item (7) Unaudited Financial Statements
a. Belmont Fire Department ended our 2024- 2025 FY in a strong position.
b. Belmont ended the 2024- 2025 FY with \$579,678.00 to the positive.
c. Audited Financials should be completed by the end of the year for a final review.

Action: The board accepted this information.

Item (8) Fire Chief Report
a. Assistant Chief Gary Sessions successfully completed the Fire Chief Office program on September 22, 2025.
b. Lieutenant Russell Davis graduated from the Association Officer Academy

on October 3rd, 2025.

- c. Belmont Fire participated in Get Ready Greenville this past weekend with a great turnout.
- d. Belmont staff completed heavy vehicle extrication and under pin training with automatic aid this month.

Action: The board accepted this information.

OLD BUSINESS

Item (1) SPD Conference Agenda

- a. We have supplied an itinerary for the SPD conference coming up in two weeks.

Action: The board accepted this information.

Item (2) Employee Step Plan and Salary Range

- a. This was on the agenda but due to the review of our FY unaudited financials, we have postponed this until November.

Action: The board accepted this information.

Item (3) Any other old business

- a. None.

NEW BUSINESS

Item (1): Upcoming Events

- a. Fire Prevention Week is October 5- 11, 2025.
- b. GC SPD meeting will be on October 30, 2025, at the Piedmont Community Building.
- c. Trick- Or- Treat Open House will be October 31st from 17:30- 20:00.
- d. Thanksgiving Dinner and business meeting will be held Monday, November 17, 2025.
- e. Belmont Christmas Celebration will be on Friday, December 12, 2025.

Action: The board accepted this information.

Item (2): GC Council Consolidation Study Resolution

- a. Greenville County has elected to complete a comprehensive study to consolidate multiple independent fire subdistricts to identify operational, financial, and governance challenges.
- b. This comprehensive study will cost taxpayers over \$500,00.00 for this study to be conducted.

Action: The board accepted this information.

Item (3): SC SPD Op-Ed sent to the Post & Courier

- a. Chief Segars has completed an Op- Ed to inform the public of what a special purpose district is and how we serve the districts we live in.

Action: The board accepted this information.

Any other New Business

- a. none.

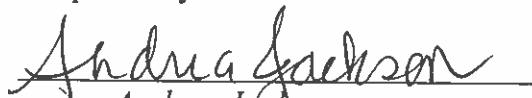
Adjournment

With no other business Chairman Bagwell called for a motion to adjourn.

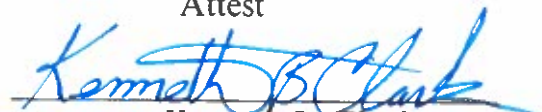
Action: A motion was made by Secretary Clark to adjourn, and seconded by Commissioner Shirley, all members agreed we stand adjourned at 18:44.

Minutes October 9th, 2025

Respectfully Submitted


Andrea Jackson
Assistant Administrator

Attest


Kenneth B. Clark
Secretary

Chairman's Approval


Jeffrey A. Bagwell

Belmont Fire Department and Sanitation District
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