



**BELMONT FIRE & SANITATION DISTRICT COMMISSION MEETING**

Minutes

Regular Scheduled Meeting

March 30, 2023

06:00 p.m.

701 Fork Shoals Road – Commissioners Board Room

Commission Board Members

Kenneth B. Clark, Chairman  
Jeffrey A. Bagwell, Treasurer  
James W. Merrill, Secretary  
Robert L. Cass, Commissioner  
Kenneth E. Shirley, Commissioner

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*Pursuant to the Freedom of Information Act, notice of this meeting date, time, place, and agenda was posted online. and on the bulletin board located at Belmont Fire Departments headquarters, 701 Fork Shoals Road.*

Commission Board Members Present

Jeffrey A. Bagwell  
Kenneth E. Shirley  
Robert L. Cass  
Kenneth B. Clark

Commission Board Members Absent

James Merrill

Staff Present

Anthony C. Segars, Fire Chief  
Jamie Bullock, Administrative Assistant

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Guest Present

None

*Item (1) Meeting Called to Order* Chairman Kenneth Clark

*Item (2) Paid Bi-Monthly Invoices*

Action: Bi-Monthly invoices signed/ Checks Signed

*Item (3) Approval of Minutes*

a. March 16, 2023-Regular Scheduled Meeting

Action: With no amendments or corrections Chairman Clark called for the March 16, 2023-Regular Scheduled Meeting minutes to stand approved as presented.

**OLD BUSINESS**

*Item (4) Update on LV Training Center Shelter*

a. Chief Segars: To be able to safely attach the siding to the shelter Chief will rent a Lull from Bennett's.

Action: Rent a Lull and attach the remaining materials to the shelter.

*Item (5) July 1, 2023- June 30, 2024, Fiscal Year Budget*

a. Chairman Clark: Asked if any member had questions or comments about the July 2023-June 2024 Fiscal Year Budget.

Action: No one had any comments or questions.

*Item (6) SC SPD Association Leadership Program*

a. Chief asked if anyone intends on attending the SC SPD Association's Leadership Program to login and register.

Action: The Commissioners attending will register.

*Item (7) Mezzanine and the feral cats*

a. The Chief said he thinks all the cats have been removed from the property.

Action: No action is required

**NEW BUSINESS**

*Item (8) 20' Storage Container (Training grounds) Quote provided.*

- a. The Chief received a quote from DP Containers, LLC for a 20' metal container. This container will house the supplies for training on the LV training site. The current plastic container is leaking and infested with bee's nests. DP Container, LLC gave a quote of \$5,325.00 for a 20' Metal container including delivery.

Action: Commissioner Cass made a motion to purchase the 20' container from DP Containers, LLC for \$5,325.00, Commissioner Bagwell seconded the motion, all were in favor (4,0).

*Item (9): Executive Session to discuss a Personnel Issue*

- a. Commissioner Cass made a motion to go into executive session, Commissioner Shirley seconded the motion, all were in favor (4,0). At 18:30
- b. Commissioner Bagwell made a motion to come out of executive session, Commissioner Shirley seconded the motion all were in favor (4,0). At 18:31

Action: Commissioner Bagwell made a motion to promote Russell Davis to Engineer with the previously set salary and any incentives Mr. Davis is qualified to receive, Commissioner Cass seconded the motion, all were in favor (4,0).

*Item (10): Website*

- a. Chief: Website is operational. All URLs will be able to locate the website in the next 3 days. FOIA will be updated, Calander will be available, educational materials will be accessible, Website is 100% ADA Compliant. If a payment method is needed there is a payment method/ payment page that can be implemented.

*Item (11): Reminders*

- a. Next Regular Scheduled Meeting is April 27, 2023, at 18:00 Hours.
- b. The Association of Special Purpose Districts for Greenville County's meeting is April 20, 2023, at 19:00 Hours at Belmont Fire Dept.
- c. Educational Day is May 18, 2023, in Columbia, SC
- d. The May 25, 2023, meeting will be moved to Wednesday May 24, 2023, at 18:00 hrs.

Action: The board accepted this information

*Item (12): Commissioner Clark asked if a Commissioner, Admin and or Chief Segars had any more comments.*

- a. No one had comments.

*Item (13) Adjournment*

- a. With no other business Chairman Clark called for a motion to adjourn.

Action: A motion was made by Commissioner Shirley, and seconded by Commissioner Bagwell to adjourn, all members agreed (4,0) we stand adjourned at 18:42.

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*Minutes March 30, 2023*

*Respectfully Submitted*

*Attest*

*Chairman's Approval*

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*Jamie Bullock  
Assistant Administrator*

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*Robert Cass  
Commissioner*

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*Kenneth Clark  
Commission Chairman*



