



BELMONT FIRE & SANITATION DISTRICT COMMISSION MEETING

Minutes

Regular Scheduled Meeting

June 5th, 2025

06:00 p.m.

701 Fork Shoals Road - Commissioners Board Room

Commission Board Members

Jeffrey A. Bagwell, Chairman
James W. Merrill, Commissioner
Robert L. Cass, Treasurer
Kenneth E. Shirley, Commissioner
Kenneth B. Clark, Secretary

Pursuant to the Freedom of Information Act, notice of this meeting date, time, place, and agenda was posted online and on the bulletin board located at Belmont Fire Departments headquarters, 701 Fork Shoals Road.

Commission Board Members Present

Jeffrey A. Bagwell
Kenneth E. Shirley
Robert L. Cass
Kenneth B. Clark

Commission Board Members Absent

James Merrill

Staff Present

Anthony Segars, Chief
Andrea Jackson, Administrative Assistant

Belmont Fire Department and Sanitation District
Regular Schedule Meeting

Item (1) Meeting Called to Order

Chairman Bagwell

Item (2) Public Notification Pursuant of Freedom Act

Posted for public view June 5th, 2025.

Item (3) Recognition of Guest

Guest/s Present:

Lynn Ballard

Item (4) Approval of Minutes

- a. May 8th, 2025, Regular Scheduled Meeting

Action: With no amendments or corrections Chairman Bagwell called for the May 8th, 2025, minutes to stand approved as presented.

Item (5) Pay Bi- Monthly Invoices

Action: Bi-Monthly invoices and checks signed.

Item (6) Executive Session

- a. Personnel Issues (none)
- b. Legal Matters (none)
- c. Contractual Issues (none)

Action: None.

Item (7) Fire Chief Report

- a. SC Firefighter's Conference is next week, June 9th - June 13, 2025, in Myrtle Beach, SC.
- b. Horry County Wildfire task orders for FEMA reimbursement have been submitted including the required 214's.
- c. Quint 13 has items that are backordered due to the new tariffs, and we are still waiting to receive these items, but we have received the extrication equipment for this apparatus.
- d. Firefighter Registration requirements are changing. Firefighters will no longer require a valid South Carolina driver's license but will be required to hold a valid state issued driver's license.
- e. Hands Free Law came into effect May 13, 2025, with fines starting August

1st, 2025.

- f. Greater Greenville Sanitation will not provide service to an outside geographic location after 06/30/2026.
- g. Internet crimes and electronics records law passed to issue court orders and warrants for electronics and stored subscriber information relevant to the case being investigated.
- h. Public Service District laws amended to establish 7 member boards and have changed the appointment procedure. Chief Segars has contacted our representative for follow-up questions and how this may impact our board.
- i. The Belmont Fire District Training Tower was utilized for training by our fellow districts as well as our district for 19 of the 30 days in May.

Action: The board accepted this information.

OLD BUSINESS

Item (1) 2025/2026 Fiscal Year Budget 3rd Reading

- a. We have established our final, 3rd draft reading of our 2025/2026 fiscal year budget.
- b. No changes have been made since the 2nd reading.

Action: A motion was made by Cass to approve the final, 3rd reading of the 2025/2026 fiscal year budget as presented for an anticipated budget of \$1,761,000.00, seconded by Shirley.

Item (2) Updated Camera System

- a. Flying Locksmith has completed the installation of our new camera system.

Action: The board accepted this information.

Item (3) Purchase of Extrication tools for Quint 13

- a. Belmont has received the extrication tools purchased for Quint 13.
- b. There are a few tool items still on back order.

Action: The board accepted this information.

Item (4) Any other old business

- a. none.

NEW BUSINESS

Item (1): Oil Separator and Septic System

- a. There was a noticeable “oil” smell coming from the drains in the bay which was determined to be full.
- b. The Septic System had not been emptied since the beginning of our new firehouse 18 years ago and was over 100% full.
- c. Upstate Septic Pro cleared out our Oil Separator tank and our Septic Tank.

Action: The board accepted this information.

Item (2): Any other new business

- a. Cell Phones.

Action: A motion was made by Commissioner Cass to eliminate Belmont District supplying cell phones and or cell phone reimbursements to any personnel or commissioners with the understanding that Belmont District Fire Chief will maintain a business cell phone provided by Belmont District. This motion was seconded by Commissioner Shirley.


Item (4): Adjournment

With no other business Chairman Bagwell called for a motion to adjourn.

Action: A motion was made by Secretary Clark to adjourn, and seconded by Treasurer Cass, all members agreed we stand adjourned at 19:08.

Meeting Minutes June 5th, 2025

Respectfully Submitted




Andrea Jackson
Assistant Administrator

Attest



Kenneth B. Clark
Secretary

Chairman's Approval



Jeffrey A. Bagwell

Belmont Fire Department and Sanitation District
Regular Schedule Meeting